

Risk Assessment and Management Form



Ministry / Group Easter Camp		Date/Time Easter		
Location The Lake		Leaders Name J. Calvin		
Activity Walk/swim to the falls		Number of Leaders 21		
Analysis		Description		
Risks Accident, injury, damage		Death, drowning, hypertherma, broken bones, twist ankle, stepping on glass, getting lost,		
Casual Factors Hazards, perils, dangers		People	Equipment	
		<ol style="list-style-type: none"> 1. Death/ Drowning 2. Hypertherma, 3. broken bones/ twist ankle. 4. stepping on glass 5. Getting lost 6. Stranger danger 	<ol style="list-style-type: none"> 1. No shoes. 2. No togs 3. First Aid kit 	
Risk Management		Environment	<ol style="list-style-type: none"> 1. Weather 2. Water too cold 3. Broken trees ect: on track 4. Strangers around 	
		Normal Operations	<ol style="list-style-type: none"> 1. Swimming capablity is accessed. Leaders provide good supervision. 2. Campers are watched while swimming, if getting too cold are pulled out. 3. No running through the tracks, leaders supervise. 4. Track is checked for hazards. Any hazards removed or warned about. 5. Walk in a line with leaders at the front and back and in the middle. Supervision of camper while walking and swimming. 6. Leaders supervise kids. We swim from other side of the falls. 	<ol style="list-style-type: none"> 1. Campers are checked for suitable foot wear 2,. Campers are checked for togs and towels. 3. Make sure we have first aid kit and is fully stocked
		Emergency	<p>First aid person is called. If serious 111 is dialed. Campers are kept away from the person/area. Campers parents are informed. Incident report is filled out. Other campers are informed with appropriate information. When situation is sorted and time is appoaprte leaders are debriefed aswell as any campers that might have witnessed. Presbyery is informed if serious.</p>	
Relevant Industry Standards Applicable		First aid certificate. Water safety. Bachelor of Youth development. Going deeper?		
Skills required by Staff		Common sense, attention to detail, leaders training day, repect, positive attitude, enthusiasim.		

Final Decision on Implementing activity	Form Completed by J Calvin	
	Choose one: YES <input type="checkbox"/> NO <input type="checkbox"/>	
	Approved by	
	Position in Church	Date